



## Legal Filing Products

In the legal profession, a well-maintained and organized document file is key to success. Keeping your documents organized, secure and readily accessible is essential for easy retrieval of case files in the office, but also at off-site client meetings and in the courtroom.

- Store temporary, long-term or heavy-use, and/or bulky case files
- Organize documents within folders using pockets, fasteners, tab dividers, and partitions
- Take advantage of industry-specific tools tailored for use in your practice
- Decrease the amount of time you spend searching for the documents you need, when you need them

Legal professionals require unique organizational solutions in order to comply with state and federal regulations and ensure client confidentiality. Colortrieve understands this and can provide you with the tools you need to keep all forms, correspondence, and other documentation in order and easily accessible. If your practice needs further specializations, we can help create custom products that include printing, colored folders, additional fasteners, pockets, dividers, and more.

For more than 35 years Colortrieve has been a leading resource for records management solutions. Our tools consistently improve the efficiency, accuracy, and overall information flow of your records. We are known for our excellent customer service, competitive pricing, and industry knowledge; our customers consider us their organization partners. Let us help you stay organized.

## SERVICES BRIEF

### Fast Facts

- Organized case files lead to success.
- Keep track of exhibit documents with our Alpha/Numerical Tab Divider Sets.
- Simplify the Patent/Trademark process by using our tri-fold folders.
- Transport confidential information between locations with ease by using our binders and wallets.
- High-quality constructed folders and tab divider sets are durable and reusable.
- Our sales specialists will help you create custom products that meet your unique needs.
- Colortrieve offers competitive pricing, fast shipping, and superior customer service.

### Contact Us

Your organization's records management requirements deserve innovative solutions provided by the leading experts in records management. Talk with a Colortrieve Sales Specialist about implementing a document management strategy. Call us at **1-800-225-4805** or contact us online at **[www.colortrieve.com](http://www.colortrieve.com)**.

